

Citizen Oversight Committee – Measures M & O
San Mateo Union High School District
Meeting Minutes

Meeting Date: December 4, 2018
Place: District Office, 640 N. Delaware Street, San Mateo
Time: 5:30 pm
Prepared by: Pam Martinez, Executive Coordinator

Citizen Oversight Committee members

in attendance:

Sherry Haber (SH) Cindy Montgomery (CM)
Don Freeman (DF) Pat Griffin (PG)

not in attendance:

Mike Loy (ML)
Todd Lee, Greystone West (TL)

SMUHSD Staff and Board of Trustees members in attendance:

Elizabeth McManus, Deputy Superintendent Business Services (EM)
Debbie Arobio, Capital Facilities Fiscal/Purchasing Manager (DA)
Pam Martinez, Executive Coordinator to the Deputy Superintendent, Business Services (PC)

Others in attendance:

Marc Friedman (MF)

NOTES:

- A. Meeting was called to order at 5:30 P.M.**
- B. Approval of Minutes**
 - 1. (SH) motion to approve and (PG) seconded. December 4, 2018 minutes were approved and recorded.
- C. Projects Update: Measure O**
 - 1. (EM) updated committee on status of ongoing projects.
 - i. New District Office Parking Lot – (EM) informed the group the parking lot would be complete by next Monday, December 10th and the construction crew would be back to install the second row of solar panels in the spring pending on DSA approval. We are currently waiting for fiber to be brought in to the “NOC” (Network Operations Center).
 - ii. PHS: (LM) stated that the architectural designs phase is still ongoing and we would submit drawings in January 2019. We have notified the owner that SMUHSD would take over the premises at 860 Hinckley on May 1st. (DF) asked about the timeframe and (EM) responded our plan was to begin in May 2019 and put in the modulars and be ready for the school year. (PG) inquired about why we decided to use modular construction and (EM) responded that it’s faster construction. (EM) informed the group that negotiations would begin in the near future.
 - iii. BHS Swimming Pool: (LM) informed the group about the pool shell replacement project that needs to be modernized. As in previous meetings, (EM) provided background on the history of the pool and the current issues experienced. The project cost went from \$2.8 million to \$6 million. (DF)

inquired if any remaining funds from Measure O could be used to pay for the BHS Pool and both (LM) and (DA) responded “no” as those funds are currently tied to the PHS project. A discussion among all members with (MF) occurred on what funding source could be used to pay for the BHS Pool Replacement Project and what possible solutions can be put into play to resolve this matter, one of the options mentioned being a potential new bond measure.

D. Measures M & O Financial Update

1. (DA) went over Measure and O financials.

E. Performance Audit

1. (EM) informed the group that on December 13th the performance audit will be on the board agenda. She stated we change auditors every three years.

F. Capital Facilities Projects General Projects Summer 2019 – Update

1. (EM) informed the group about the Press Box at BHS has dry rot and it needs to be replaced.
2. (EM) informed the group about how all school sites have mental health therapists at their campus and there is no space to meet. One of the summer projects is at Aragon High School. We are looking to see where we can possibly carve out space for the therapists to meet with their students and create a counseling room.
3. (EM) informed the group about a concrete wall that is eroding at Hillsdale High School. The condition of the wall is very old and it's falling apart. An engineer will be investigating.

G. Site Project Needs

1. New AV Systems: (EM) stated that Burlingame High School would like a new AV system. The current technology they have in place is over 20 years old. The AV system allows communications between classrooms if an intruder is on school premises.
2. New State of the art fire alarm system: (EM) informed the group that all school sites would like new fire alarm systems. Currently a majority of the fire alarm software does not work efficiently as the alarms go off.

H. Crestmoor Update:

1. (EM) provided the group with an update on this project and stated that the board will need to decide what to do with this site. The group engaged in a long conversation on what they thought would be the best options regarding the use of Crestmoor. (EM) stated the Housing Study session will be held in January 2019. In addition, (EM) spoke about the progress being made at the 839 Hinckley site and stated that the Maintenance and Operations department would be moving to the Hinckley building from Peninsula at a possible target date in February.

I. Employee Housing Project Update

1. (EM) and (MF) and the rest of the committee members engaged in a long conversation about the importance of providing affordable housing for teachers given the real estate market we have here in the Bay Area and how consider factors such as: traffic congestion, the impact on community surroundings. (EM) concluded this category by telling the group she would provide a status update at the next meeting.

J. Hillsdale High School Transite Panel Tour

1. (EM) informed the group that the committee members had agreed the transite panels be tested during the winter break at Hillsdale High School. The test will be administered on the transite panels and air quality.

K. Items for Next Agenda

1. BHS Pool Modernization Project
2. Transite Panel Testing
3. Employee Housing Project
4. **Set Next Regular Meeting Date:** The next meeting date will be Monday, March 4, 2019 at 5:30 P.M. at 650 N. Delaware Street.

L. Adjournment

1. Meeting adjourned at 7:00 PM.

END OF MEETING MINUTES